EPIGNOSIS has recently joined forces with BIGGER BRAINS, BIZ LIBRARY, MIND CHANNEL and VADO to bring you the very best in course content!
**BUSINESS SKILLS**
- Entrepreneuring Keys to Business
- Basic Business Finance
- Network Essentials CompTIA Network Plus
- New Manager Starter Kit
- Planner Essentials
- Storytelling in Business

**COMMUNICATION**
- Increase your Listening Power
- Persuasion the Art of Communication

**HEALTH & SAFETY**
- Awkward at the office
- Workplace Safety - Active Shoo

**IT SKILLS**
- Advanced QuickBooks 2016
- Email Management
- Excel Creating Dashboards
- Excel for Mac Basics
- Excel Introduction to Power Pivot
- Excel Data Analysis with Pivot Tables
- GMAIL Essentials 2015
- GSuite Essentials 2016
- Intro to Sharepoint
- Managing Emails
- Mastering Adobe Acrobat DC Essentials 2016
- Mastering Access 2013
- Mastering Excel 2016 - Intermediate
- Mastering Excel 2016 - Advanced
- Mastering Excel 2016 - Basics
- Mastering Outlook 2016 - Basics
- Mastering Outlook 2016 - Advanced
- Mastering Excel 2016 - Full Course
- Mastering PowerPoint 2013 - Full course
- Mastering Office 365 Essentials 2017
- Microsoft Sway Essentials
- Microsoft Lync Essentials
- Mastering Word 2016 - Full Course
- Mastering Word 2016 - Advanced
- Mastering Word 2016 - Basics
- Mastering Word 2010 - Full Course
- Mastering QuickBooks Online
- Mastering PowerPoint 2010 - Full course
- Mastering Outlook 2013 - Full Course
- Mastering OneNote 2016
- Mastering Outlook 2013 - Basics
- Mastering Outlook 2016 - Full course
- Mastering Powerpoint 2016 - Advanced
- Mastering Powerpoint 2016 - Basics
- Mastering Word 2016 - Basics
- Mastering Word 2016 - Intermediate
- Mastering Excel 2010 - Full Course
- Mastering OneNote 2013
- Migrating from Office 2003 to Office 2013
- Office 365 Essentials 2017
- Organizing your Files
- Outlook Online Essentials 2017
- Outlook Online Essentials 2018

**PERSONAL DEVELOPMENT**
- Time Management - Basics
- Time Management - Secrets of the Web
- Motivational
- Secrets of the Office Guru
- Keys to Excellence

**POLICY & COMPLIANCE**
- Awkward at the Office: Workplace and Sexual Harassment (Supervisor Edition)
- Intro to HIPPA for Business Associates
- Intro to HIPPA for Covered Entities
- Intro to HIPPA for MSP

**PROJECT MANAGEMENT**
- MS Project 2016 - Part1
- MS Project 2016 - Part2
- Project Management Fundamentals

**SALES**
- Sales 101

**MARKETING**
- Internet Marketing
- Top 5 Marketing Mistakes

**Pricing**
Get access to the full library of courses in an unbeatable price!

$2000/year for 100 library licenses. ($20 per user)

<table>
<thead>
<tr>
<th>DISCOUNTS</th>
<th>150-200 licenses</th>
<th>250-500 licenses</th>
<th>550-1000 licenses</th>
<th>1050+ licenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>discount</td>
<td>20%</td>
<td>30%</td>
<td>40%</td>
<td>50%</td>
</tr>
</tbody>
</table>

**DISCOUNTS** for higher amount of licenses.
**BUSINESS SKILLS**
- Advanced Train the Trainer
- BizLibrary Production’s “How To” Series
- Building Great Relationships
- Business Etiquette
- Character in the Workplace
- Complex Problem Solving
- Cybersecurity Crash Course
- Decision-Making: Groups
- Ethics Essentials
- Ethics for Employees
- Ethics for Managers
- Etiquette for Business Meals
- Fundamentals of Customer Service
- Getting Customer Feedback
- Going Green
- HIPAA: Advanced – Breach Notification Rule
- How to Effectively Manage Time
- Insight-Based Selling
- Intro to Marketing
- Make Change Work
- Maximizing Productivity With Stand-Up Meetings
- Organizational Change
- Performance Excellence: Introduction
- Selling You
- Setting and Managing Priorities
- Setting Personal Financial Goals
- Team Facilitation Skills: Meeting Guidelines
- The Art of Presentational Speaking: Preparation and Follow-Up
- The Art of Presentational Speaking: Materials
- The Art of Presentational Speaking: Advanced Presentation Skills
- Using Surveys to Get Feedback

**CUSTOMER SERVICE**
- Analyzing Your Customer Service
- Customer Service Communication Skills

**FINANCE**
- Decision-Making: Financial

**HEALTH AND SAFETY**
- Bloodborne Pathogens: Learn Your Risk
- Health Hazards at Work
- Learning Ergonomics
- Managing Stress
- Workplace Mental Health

**HUMAN RESOURCES**
- Affirmative Action in the Workplace
- Learning Retention Strategies
- Stay Interviews: Retaining Top Performers
- The Interviewing Process
- Working With the Five Generations

**IT SKILLS**
- Cyber Security Awareness

**COMMUNICATION**
- A Guide for Healthy Communications
- Addressing Workplace Dysfunctions
- Art of Assertiveness
- Coaching for Higher Performance
- Communicating Through Body Language

**MANAGEMENT AND LEADERSHIP**
- Boosting Employee Retention
- Creating Accountability
- Creating Engagement Among Employees
- Dealing With Angry People
Developing B-Players Into Top Performers
Disagreements at Work
Enhancing Productivity With Remote Workers
Happiness at Work
How to Handle Angry People
Leadership and Building an Effective Team
Leadership and Change
Leadership and Delegation
Leadership and Empowerment
Leadership and Motivation
Leadership and Red Flags
Leadership and Vision Mission and Values
Leadership Fundamentals
Leveraging Servant Leadership for Your Team
Management Basics
Managing the Family Business
Motivating Employees with Recognition
Overcoming Barriers to Time Management
Propelling Performance With Open-Book Management
Strategic Planning for Long-Term Success
Succession Planning
Supervisor Fundamentals
Team Facilitation Skills: Getting Started
Team Facilitation Skills: Introduction
Team Facilitation Skills: Meeting Management
The Value of Followers
Time Management Essentials
Using the Discipline Process

PERSONAL DEVELOPMENT
Advanced Train the Trainer: Content Development
Advanced Train the Trainer: The New Learner
Advanced Train the Trainer: Training Management
Becoming an Expert at Remembering Names
Being a Great Mentor or Mentee
Best Practices for Knowledge Management
Building Strategic Relationships
Career Advancement
Cognitive Flexibility
Conducting a Formal Mentoring Program
Creating a Motivating Experience
Creating Development Plans
Critical Thinking 101
Effectance: The Key to Motivation
Effective Online Meetings
How to Be Liked and Respected
How to Effectively Manage Stress
Igniting Creativity
Making Better Decisions with Framing
The Art of Presentational Speaking: Content
Transcribing Audio and Notes to Text
Using Emotional Intelligence

POLICY AND COMPLIANCE
Anti-Harassment Crash Course
Anti-Harassment Training for Employees Diversity: Seeking Commonality (Employee Version)
Anti-Harassment Training for Employees (California)
Anti-Harassment Training for Employees (Connecticut)
Anti-Harassment Training for Supervisors (New York)
Anti-Harassment Training for Supervisors (California)
Anti-Harassment Training for Supervisors (Connecticut)
Anti-Harassment Training: Addressing Abusive Conduct
Anti-Harassment Training: Defining Sexual Harassment
Anti-Harassment Training: What Is Harassment?
Get access to the full library of courses in an unbeatable price!

$9000/year for 100 library licenses. ($90 per user)

DISCOUNTS for higher amount of licenses.

- 150-200 licenses: 20% discount
- 250-500 licenses: 30% discount
- 550-1000 licenses: 40% discount
- 1050+ licenses: 50% discount

Diversity: Seeking Commonality (Manager Version)
Export Compliance: What You Need to Know
HIPAA: Advanced - Breach Notification Rule
HIPAA Intermediate for Security Officers
HIPAA Basics
HR Law for Managers
Performance Appraisals
Section 508 Compliance: Enhancing Accessibility and Elevating Engagement
Stop Bullying in the Workplace: Manager Version
Stop Sexual Harassment Now: Employee Version
Stop Sexual Harassment Now: HR Version
Stop Sexual Harassment Now: Supervisor Version
Understanding Workplace Substance Abuse for Employees
Understanding Workplace Substance Abuse for Managers

PROJECT MANAGEMENT
Making the Most of Part-Time Workers
Mastering Project Management: Project Management Fundamentals
Mastering Project Management: Project Planning
Project Implementation
Project Management Pre-Work
Project Teams

SALES
Account Management: Establishing Lasting Partnerships
Closing Sales with Confidence
Negotiating Skills
Selling at a Distance
Selling at a Distance: Prospecting by Phone

VIDEO PRODUCTION
Creating Great Business Video: Design
Creating Great Business Video: Facilities
Creating Great Business Video: Format
Creating Great Business Video: Introduction
Creating Great Business Video: Materials
Creating Great Business Video: Present!
Creating Great Business Video: Record
Creating Great Business Video: Structure
Creating Great Business Video: Writing
BUSINESS SKILLS
Time Management and Identifying Priorities
Dealing with Conflict and Handling Emotions
Presentation Skills
SMART Goal Setting
Problem Solving Basics
Building Your Career Brand
Interview & CV tips

COMMUNICATION
Communication and Influencing Skills

CUSTOMER SERVICE
Sales and Customer Service Essentials

FINANCE
Personal Finance Explained

IT SKILLS
Top Excel Tips and Tricks

PROJECT MANAGEMENT
Introduction to Agile Project Management
Project Management Toolkit
Project Management Basics

PERSONAL DEVELOPMENT
Stress Busting Tips
Fatigue Fighting Tips
Healthy Quick Bites
Which Personality Style are You?
What is Mindfulness?

MANAGEMENT & LEADERSHIP
Leadership Essentials

PORTUGUESE
BUSINESS SKILLS
Gestion du temps et identifier vos priorités quotidiennes
Gérer les conflits et gérer les émotions

COMPETENCES DE PRÉSENTATION
Établir des objectifs SMART
Les bases de la résolution de problèmes
Construire votre marque professionnelle
Astuces pour les entretiens

COMMUNICATION
Compétences de communication et Aptitudes d’influence

CUSTOMER SERVICE
Les bases de la vente et du service client

FINANCE
Les finances personnelles expliquées

IT SKILLS
Trucs et astuces Excel

MANAGEMENT & LEADERSHIP
Les bases du leadership

PERSONAL DEVELOPMENT
Astuces pour chasser le stress
Astuces pour combattre la fatigue
Collations saines
Quel est votre style de personnalité ?
Qu’est-ce que la pleine conscience ?

PORTUGUESE
BUSINESS SKILLS
Construindo sua Marca de Carreira
Lidando com Conflito e Emoções
Técnicas de Entrevista & CV
Habilidades de Apresentação
Construyendo tu marca de carrera

COMMUNICATION
Habilidades de comunicación e influencia

CUSTOMER SERVICE
Fundamentos de ventas y servicio al cliente

FINANCE
Finanzas personales explicadas

IT SKILLS
Los mejores consejos y trucos de Excel

MANAGEMENT & LEADERSHIP
Elementos esenciales del liderazgo

PERSONAL DEVELOPMENT
¿Qué clase de personalidad tienes?
Consejos para combatir la fatiga
Bocadillos rápidos y saludables
Consejos para eliminar el estrés
¿Qué es Mindfulness?

PROJECT MANAGEMENT
Introducción a la gerencia de Proyecto ágil
Procesos de la gerencia de proyectos
Herramientas de la gerencia de proyectos

Get access to the full library of courses in an unbeatable price!

$3000/year
for 100 library licenses. ($30 per user)

DISCOUNTS for higher amount of licenses.

<table>
<thead>
<tr>
<th>Licenses</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-200</td>
<td>20%</td>
</tr>
<tr>
<td>250-500</td>
<td>30%</td>
</tr>
<tr>
<td>550-1000</td>
<td>40%</td>
</tr>
<tr>
<td>1050+</td>
<td>50%</td>
</tr>
</tbody>
</table>

O Básico da Solución de Problemas
Definición de Meta SMART
Administração de Tempo e Identificando Prioridades

COMMUNICATION
Habilidades de Comunicação e Influencia

CUSTOMER SERVICE
Fundamentos de Vendas e Atendimento ao Cliente

FINANCE
Explicando Finanças Pessoais

IT SKILLS
Dicas e Truques para Excel

MANAGEMENT & LEADERSHIP
Fundamentos de Liderança

PERSONAL DEVELOPMENT
Dicas para Lutar Contra a Fadiga
Lanchinhos Saudáveis
Que Estilo de Personalidade é Você?
O Que é Atenção Plena?
Dicas para Acabar com o Stress

PROJECT MANAGEMENT
Introdução ao Gerenciamento de Projetos
Agile
Gerenciamento de Projetos
Ferramentas de Gerenciamento de Projetos

SPANISH

BUSINESS SKILLS
Manejo del tiempo e identificar prioridades
Lidiar con el conflicto y manejando las emociones
Herramientas de presentación
Creación de tu meta inteligente SMART
Entrevista y consejos para tu CV
Fundamentos de la resolución de problemas

Pricing

Get access to the full library of courses in an unbeatable price!

$3000/year
for 100 library licenses. ($30 per user)

DISCOUNTS for higher amount of licenses.

<table>
<thead>
<tr>
<th>Licenses</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-200</td>
<td>20%</td>
</tr>
<tr>
<td>250-500</td>
<td>30%</td>
</tr>
<tr>
<td>550-1000</td>
<td>40%</td>
</tr>
<tr>
<td>1050+</td>
<td>50%</td>
</tr>
</tbody>
</table>

Get access to the full library of courses in an unbeatable price!

$3000/year
for 100 library licenses. ($30 per user)

DISCOUNTS for higher amount of licenses.

<table>
<thead>
<tr>
<th>Licenses</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-200</td>
<td>20%</td>
</tr>
<tr>
<td>250-500</td>
<td>30%</td>
</tr>
<tr>
<td>550-1000</td>
<td>40%</td>
</tr>
<tr>
<td>1050+</td>
<td>50%</td>
</tr>
</tbody>
</table>
**COMMUNICATION**
- Communicating with Others
- Communication Skills for Managers
- Giving Great Feedback
- Meeting Management
- Writing to Get Things Done® Toolkit

**CUSTOMER SERVICE**
- Customer Service Basics
- Customer Service Management

**HUMAN RESOURCES**
- Compliance Toolkit
- Developing and Coaching Employees
- Discussing Total Compensation
- Compliance Toolkit
- Onboarding New Employees
- Retaining Your Employees
- Stay Interview Toolkit
- totalView Behavioral Based Interviewing Toolkit

**MANAGEMENT & LEADERSHIP**
- Bud to Boss
- Building Trust and Respect
- Building Your Leadership Skills
- Conflict Management Skills
- Creating Great Teamwork
- Delegating Work
- Increasing Employee Engagement
- Leadership Essentials
- Leading the Organization Strategy
- Management Essentials
- Managing for Success
- Performance Management and Development Toolkit
- Recognizing Employees
- Remote Leadership Toolkit
- Supervision Basics

**PERSONAL DEVELOPMENT**
- Basic Business Skills
- Become a Contributing Project Team Member
- Building Your Career
- Coaching Career Development
- Creating Great Work
- Developing for Success
- Developing Work Relationships
- How to Work Successfully from Home
- Increasing Your Contribution at Work

**POLICY & COMPLIANCE**
- The Respectful Workplace California Employee Version
- The Respectful Workplace California Manager Version
- The Respectful Workplace Connecticut Employee Version
- The Respectful Workplace Connecticut Manager Version
- The Respectful Workplace Delaware Employee Version
- The Respectful Workplace Delaware Manager Version
- The Respectful Workplace Illinois Employee Version
- The Respectful Workplace Illinois Manager Version
- The Respectful Workplace Maine Employee Version
- The Respectful Workplace Maine Manager Version
- The Respectful Workplace New York Employee Version
- The Respectful Workplace New York Manager Version
- The Respectful Workplace Washington Employee Version
- The Respectful Workplace Washington Manager Version
- The Respectful Workplace General Employee Version
- The Respectful Workplace General Manager Version

**PROJECT MANAGEMENT**
- Project Management for Managers

**SALES**
- Conducting Great Online Demos and Sales Calls
- Lead Generation – Spears (Outbound Prospecting)
- Lead Generation-Nets (Inbound Marketing)
- Lead Generation-Seeds (Customer Success)
- Leadership Essentials
- Predictable Revenue Toolkit

**Pricing**
Get access to the full library of courses in an unbeatable price!

$4500/year for 100 library licenses. ($45 per user)

**DISCOUNTS**
for higher amount of licenses.

<table>
<thead>
<tr>
<th>Licenses</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-200</td>
<td>20%</td>
</tr>
<tr>
<td>250-500</td>
<td>30%</td>
</tr>
<tr>
<td>550-1000</td>
<td>40%</td>
</tr>
<tr>
<td>1050+</td>
<td>50%</td>
</tr>
</tbody>
</table>